



Center for Speech and Language Disorders

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Part-Time Director of Development

Imagine a Chicagoland where all children in need can access speech and language services, regardless of their income or background. At the Center for Speech and Language Disorders, that is our vision. We seek an experienced, part-time director of development to help us achieve it.

CSLD is the only nonprofit in the area exclusively dedicated to delivery of speech and language service. We provide comprehensive services to underserved and underinsured populations in the city and suburbs and operate in more than twenty schools and in two clinics.

In order to maximize our community impact, we seek an experienced development professional to help us with fundraising strategy, execution, partnerships and outreach. Reporting to our Executive Director, the ideal candidate will have at least five years of frontline fundraising experience, and a passion for advocating for children and underserved populations. This is a flexible, two- to three-day weekly position, with some ability to work from home, and both Chicago and suburban office locations.

Responsibilities:

- Devise, implement and own CSLD's development strategy, in partnership with the Executive Director and Director.
- Lead prospect management and development, partner with CSLD's Board of Directors and in particular its Marketing and Fundraising Committee; manage CSLD grant opportunities, foundation and corporate partnerships, and annual appeal efforts.
- Serve as the Center's primary contact for fundraising inquiries and for Board, volunteers and staff in connection with CSLD fundraising events.
- Research partnerships with other non-profit or for-profit organizations, prospective grant opportunities, and social media campaigns.
- Partner with CSLD's Director to manage marketing and communication strategies and campaigns in connection with fundraising and growth.
- Write and present to the Board of Directors reports and statistics for future opportunities and past revenues from fundraising efforts.

Qualifications:

- Bachelor's degree with at least five years of development experience; additional education and experience preferred.
- Strong written and oral communication skills.
- Experienced problem-solver, with proactive and positive attitude.
- Working knowledge of CRM and prospect management databases.

Salary:

- Competitive salary with option for competitive full suite of benefits, dependent upon candidate schedule and needs. CSLD offers its full-time employees six full weeks of PTO annually, prorated for part-time employees.

Job Type: Part-time

Questions to answer within cover letter:

1. How many years of Professional Development experience do you have?
2. Have you completed the following level of education: Bachelor's?
3. Why are you seeking a part-time position?

Please send resume and cover letter to Karine Fiore (karinef@csld.org) and Sara Belczak (sarab@csld.org).